

Volunteer Opportunity Information Form

Name of Organisation:	Cheshire West, Halton and Warrington Youth Offending Service
Website:	In progress
Organisation information:	<p>Cheshire West, Halton and Warrington Youth Offending Service work with young people from the ages of 10 to 18, who have come to the attention of the police as a result of anti-social/ offending behaviour. Our Volunteers facilitate Referral Order Panels in Chester, Northwich, Runcorn and Warrington from 5pm – 8pm. A number of our volunteers also support young people to participate Reparation hours in their local community – this can include activities such as gardening, painting, cooking and restorative projects. CWHWYOS are in the process of reviewing and changing our practice when working with our female cohort which we hope will be the beginning of a mentoring service, volunteers will be linked to a young person and support their attendance to YOS and ‘other’ agency appointments. This will be a befriending arrangement which potentially could result in both parties completing positive activities together.</p> <p>All of our volunteers are trained in ‘Panel Matters’ and ‘Restorative Justice’. Quarterly they are encouraged to attend Volunteer team meetings and receive a ‘YOS Matters – Volunteer Newsletter’ to keep them informed about practice, legislation and any relevant information.</p>
Role title:	YOS Volunteer
Location of Opportunity:	<p>We cover the whole of Cheshire West, Halton and Warrington – our Panels run in Chester, Northwich, Runcorn and Warrington, however our reparation is in the Young Persons local community.</p> <p>Travel expenses are provided to any volunteer who has submitted their driving documents</p>
Contact name for volunteers:	Christine Dunn – Volunteer Co-coordinator
Contact phone:	0151 5116622
Contact email:	Chris.dunn@cwhwyos.org.uk
No. of volunteers required:	We particularly need volunteers from the Vale Royal area – and would prefer students from year 1 (or able to give at least 2 years volunteering). Any other volunteers will be considered
When are opportunities available (dates if applicable)	We will be recruiting in Sept/Oct 16 – to interview Oct/Nov to train in November
Amount of time volunteers asked to give (weekly/monthly):	Min – 3 hours per month however we can use volunteers every day
Role description 1	Referral Order Panel volunteer
<i>Please give as much detail as possible</i>	<p>Meet 5pm – 8pm –</p> <p>Read the referral Order report (produced by the YOS Case Manager)</p> <p>In a group setting, meet with the Offender, their parent/guardian, and Victim (If</p>

	<p>appropriate) discuss the how, where, when, why the offence was committed – taking into consideration the report and collectively draw up a contract for the Young Person to work on for 3 months.</p> <p>In 3 month time – review with the same people the progress that has been made</p> <p>In 6 – 9 month time – review and/or sign off the order.</p>
<p>Role description 2 (if applicable):</p>	<p>Volunteer Reparation worker</p> <p>Initially there will be shadowing opportunities for the volunteer to go out to a number of reparation projects (all of which have been health and safety checked). Once you are comfortable with the setting and the young person – you will be totally responsible for the Young Person – by perhaps collecting and transporting them to the venue – together, completing the task which could be producing grown food for a church group, or making bread for a luncheon group, or painting a wall in a youth club, or removing graffiti of a building, supporting a young person to work in a charity shop etc. etc. The list is endless.</p> <p>Once the session is completed you transport the Young Person home and then write up the session – using our AMOS method of recording – Aim, Method, Outcome, safeguarding concerns.</p>
<p>Role description 3 (if applicable):</p>	<p>Volunteer mentor</p> <p>Mentoring scheme – this is in the process of being developed, however the vision is that we link a volunteer mentor to a young person. The mentor will support the young person to attend appointments with the YOS and external agencies, they could assist the young person to complete their reparation hours, or even meet with the victim of their offending behavior (this would be as a support rather than to co-ordinate the meeting). If a young person so wishes they could support them in other aspects of their life, e.g. – social skills, education etc.</p> <p>Volunteers will be expected to participate in additional training to meet these needs</p>
<p>Person requirements:</p> <p><i>Please list any skills or attributes volunteers should have</i></p>	<p>Reliability Commitment Non-judgmental Child focused Supportive Good communication skills - Age appropriate language – encouraging Work to the YOS Policies and Procedures Able to work independently but not in isolation (sharing concerns, ideas & practice).</p> <p>It is important that our volunteers are from the local community and are a cross section of that community.</p>
<p>What will be the volunteer application process?</p>	<p>Email Chris.Dunn@cwhwyos.org.uk and a Volunteers information pack will be sent out. Once returned and if successful you will be invited for interview – we generally only interview once a year and therefore any late applications will be put into our pending tray for the following year.</p>
<p>Will training be required? If so, where will it be held?</p>	<p>Yes 3 day panel matters training (either in the day or over a series of weekends) 1 day Restorative justice training (as above) The training venues will vary depending upon the numbers – previously we have trained in Chester (HQ); Wyvern House (Winsford) and Runcorn Town Hall</p>
<p>Who will be responsible for inducting the</p>	<p>The Volunteer coordinator (Chris Dunn)</p>

volunteers?

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Do you have public liability insurance?

yes

Expiry date:

Do you have all the relevant risk assessments?

yes

Any other information?

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DBS check required?
(only if in contact with children or vulnerable adults)

Yes

No

Does the DBS check need to be complete or can it be in progress?

Complete

In progress

Date completed: 13.7.15

Completed by: Chris Dunn